

Publish What You Fund Board of Directors meeting

21st March 2017, 15:00 – 17.45 BST

Attendees

- Giles Bolton, Chair (GB)
- Simon Gill, Treasurer (SG)
- Claire Hickson (CH) Remote
- Paul Lenz (PL)
- Sally Paxton (SP) Remote
- George Ingram (GI) Remote
- Rupert Simons (RS)
- Linda Grimsey (LG)
- Catherine Turner (CT) for Advocacy Update
- Elise Dufief (ED) for Methodology Update
- Saara Rashid (SR) for Fundraising Update

Absent: Eloise Todd

Agenda

1. Welcome and overview of the agenda
2. Minutes from December 2016 Board meeting
3. Governance & Board membership
4. Finance Report
5. Advocacy Strategy Discussion
6. Methodology Review Dissuasion
7. AOB

1. Welcome and updates since last meeting

- Update on 2016/7 Finance, Audit & Risks
- Update on Advocacy Strategy
- Update on Methodology Review
- Next steps for fundraising

2. Minutes from December 2016 meeting

- Minutes agreed and posted to the website

3. Governance & Board

- **PL** Proposed SG for a further 2 year
GB Seconded
SG Agreed to a further 2 years
- **SG:** Proposed PL for a further 2 year term

GB: Seconded

PL: Agreed to a further 2 year term

- **ET:** Resigned due to current work load
- **RS & Board** to invite new member to join ahead of June meeting

4. Finance

- **SG:** Reported back from Finance Committee
- **Budget versus Actual:** Core & projects expenditure within budget. Reserves forecast to decline from three months to two months by end of financial year (September 2017)
- **Cash Flow:** Year-end cash flow position is adequate, with some carry-over to the next year
- **Match Funding for JUDS,** Board agreed to assigned Core Staff time (SR & LG), noting that the promised grant from IDRC has been delayed
- Agreed to add another bank account for reserves
- **SG** signed audited accounts

5. Advocacy Strategy

CT Outlined new advocacy strategy with four objectives from now to 2018:

- Donor commitments to transparency in aid and development are strengthened
- Visibility of data on aid and development finance in partner countries is improved
- Quality of data that donors publish on aid and development finance is improved
- Data is used to improve aid and development effectiveness and accountability

The strategy also includes scoping on transparency of humanitarian aid, development finance institutions and UK aid.

GB: Offered feedback from Board and concerns about strategy too ambitious, is it realistic?

CT: Strategy formalises what PWYF already does, challenging but achievable. Regular reviews in place.

GB: Summarised discussion: General agreement this is a sensible interim approach until 2018

6. Methodology Review

ED: Updated the Board on status of the methodology review, which is due to conclude in the coming months

7. AOB

ED: Gave a report on data use scoping visit to Benin and Tanzania

ED: Talked through findings from IATI Technical Advisory Group (4 staff attended)

GB: Thanked staff for the well set out papers and audited accounts

Also for SG & PL for renewing their terms as trustees

Appreciated the stability of the team and their hard work in a challenging environment

Date of Next Meeting: 21st June 2017