

Research Assistant

Are you keen to use your research experience to investigate international development finance? Do you want to use your communication and analytical skills to advocate for more effective use of aid and development assistance?

Publish What You Fund is the global campaign for aid and development transparency. We are an independent NGO combining robust research and technical expertise with targeted advocacy in order to make aid and development efforts more transparent and effective.

We are recruiting a Research Assistant as part of a team to support an exciting new project aimed at increasing the transparency of Development Finance Institutions (DFIs). We will examine the use of public money by DFIs to meet global development goals, including the Sustainable Development Goals. As more and more development aid is delivered through private institutions, we will utilize an evidence-based approach to advocate for greater transparency and accountability of DFIs, key drivers of private sector development projects.

The Research Assistant will be the intellectual focal point for the DFI project. You will be responsible for supporting the delivery of various work streams, executing research (literature reviews, interviews, primary and secondary data collation, and analysis) and producing high quality research outputs (policy briefs, issue papers, reports). You will be part of a small but high impact team, with the opportunity to contribute to discussions across a range of work and support wider organisational learning.

This role reports directly to the overall project manager. It is a full time position (£27,000 per annum), based in London and is only open to candidates who have the right to live and work in the United Kingdom.

Key duties

- Conduct in-depth qualitative and quantitative research into development finance issues. This will include desk based research, key informant interviews and primary data collection.
- Undertake analysis on a range of specific issues related to DFI transparency, such as financial intermediaries, blended finance and the development impacts of DFIs.
- Produce a range of written documents, including external policy briefs, blogs and research reports, as well as internal briefings ahead of major events.
- Present key research findings to a range of stakeholders in both written and oral form.

- Contribute to the development of the project's advocacy strategy and stakeholder mapping.

Essential skills and experience

- Degree in international development, economics, social sciences, international relations or similar field.
- A minimum of 3 years of professional experience in a research role.
- Experience using qualitative research skills to produce high quality output.
- Clear and concise writing style, including the ability to consolidate information from a range of sources and describe research findings and analysis in non-technical language.
- Proven ability to work to tight deadlines.
- Ability to communicate with a range of stakeholders – from private institutions to INGO and CSOs.
- Flexibility to adjust to changing priorities and timelines.
- Demonstrable interest in private sector development and development finance.

Desirable skills and experience

- Knowledge/experience of working with/researching DFIs.
- Experience of managing large-scale research projects.
- Experience of conducting quantitative research.

How to apply

The deadline for applications is 17 December 2019. Please send your CV and covering letter (maximum two pages) to: recruitment@publishwhatyoufund.org.

We expect to hold interviews on Friday 20th and Monday 23rd December 2019.